

Clinical Research Associate

Job ID
REQ-10001103

Apr 17, 2024

Hong Kong Special Administrative Region, China

Summary

We are seeking a Clinical Research Associate to monitor patient data & study-related information related to clinical study sites and clinical trial participation.. Ensures the investigator adheres to research protocols, regulatory requirements and good clinical practices and provides input into data validation plan. Provides timely and accurate monitoring of patient data and study-related information from source documents, research records, and site visits where applicable. May monitor study sites and audit facility selection.

About the Role

Key Responsibilities:

- Conducts site selection for potential sites to evaluate their capabilities for conducting a clinical trial -Performs site Initiation Visit, ensures site personnel is fully trained on all trial related aspects -Applies company policies and procedures to resolve a variety of issues -Frequent

internal company and external contacts.

- Represents organization on specific projects -Contributes to some cost center goals and objectives -Is the frontline liaison between Novartis and sites to ensure successful collaboration, site engagement and meeting Novartis expectation on milestone and deliveries -Reporting of technical complaints / adverse events / special case scenarios related to Novartis products within 24 hours of receipt -Distribution of marketing samples (where applicable)

Essential Requirements:

- At least 1-2 years Clinical Research Associate working experience or equivalence
- Operations Management and Execution
- Project Management
- Representing the organization
- Collaborating across boundaries
- English

Why Novartis:

Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other. Combining to achieve breakthroughs that change patients' lives. Ready to create a brighter future together? <https://www.novartis.com/about/strategy/people-and-culture>

Benefits and Rewards: Read our handbook to learn about all the ways we'll help you thrive personally and professionally: <https://www.novartis.com/sites/novartis.com/files/novartis-life-handbook.pdf>

Accessibility and Accommodation:

Novartis is committed to working with and providing reasonable accommodation to individuals with disabilities. If, because of a medical condition or disability, you need a reasonable accommodation for any part of the recruitment process, or in order to perform the essential functions of a position, please send an e-mail to diversityandincl.china@novartis.com and let us know the nature of your request and your contact information. Please include the job requisition number in your message.

Join our Novartis Network:

Not the right Novartis role for you? Sign up to our talent community to stay connected and learn about suitable career opportunities as soon as they come up:

<https://talentnetwork.novartis.com/network>. You can follow us via Novartis Recruitment WeChat Official Account and Novartis Recruitment WeChat Video Account.

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Division
Development

Business Unit
Pharmaceuticals

工作地點
Hong Kong Special Administrative Region, China

Site
Hong Kong

Company / Legal Entity
HK02 (FCRS = HK002) Novartis Pharma

Functional Area
Research & Development

Job Type
Full time

Employment Type
Regular

Shift Work
No

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Novartis is committed to building an outstanding, inclusive work environment and diverse teams' representative of the patients and communities we serve.



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